

## Return Material Authorization Letter

Date Issued:			Skylink RMA#:		
Company			Contact Name:		
Phone:			Email:		
Order #:			Invoice:		
Address:					
Ship date:					
Qty	Part Number	Description	Reason of Return	Order No.	Order date
<b>Comments and Serial Numbers</b>					
<p>The customer is responsible for all transportation, insurance, duties and other similar charges for all returned Product (restock, warranty, non-warranty, special order and other returns) and must ensure that the product is appropriately packaged. We cannot be responsible for items damaged or lost in shipment. We recommend that you insure your package. The RA number is valid for 30 days. If you have any questions please contact our Customer Service Department at 86-28- 82888619.</p>					
<b>To be Completed by Customer</b>					
<p>This is your authorization to return the material(s) listed above. To expedite the return, please fill out the checklist below and include this form with your return. Failure to complete this checklist may result in unnecessary delays. Title and responsibility for the material remains with you until it is received and accepted by Skylink.</p> <p>Final acceptance of count and disposition of materials, will be made by Skylink. Under no circumstance will a credit be issued prior to our receipt of both the returned material and your debit memo (which should reference the above Return Authorization Number). Any unverified or otherwise unacceptable return (including returned material ultimately not accepted for credit) will be shipped to you freight collect</p>					
Are the parts in good condition unless otherwise stated? (no cut reels, No Marked parts, Moisture sensitive product should					

be sealed with desiccant and humidity card indicator)	
Are the products in their original factory sealed packaging?	
Are the products in their original packaging material on in static sensitive shielding?	
Are all tray products strapped (banded) securely?	
Have copies of the Certificates of Conformance been included with all Military product returns?	
Is the Return Authorization Number referenced on the outside of the box?	

**To ensure timed and proper credit, please use the label below and attach to the outside of the box being returned**

HANDLE WITH CARE KEEP DRY	
FROM: _____ _____ _____ _____	RMA #:  Box _____ Of _____
Chengdu Skylink Microwave Attn: Marketing department 5th Floor, 2nd Tower of Huari Building, Wuke West 5th Ave. Wuhou District, Chengdu, China. Postcode: 610041	

**Please leave your additional comments:**

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**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Return Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_